

SOTA Meeting Minutes

September 25, 2015 - 1:30 pm

CNH 317

In attendance: Professors Alfaro-Laganse, Graham, Major-Girardin, McKay, McQueen, Mhyr, Mitchell, Palmer, Sheng, Sokalski and Woolhouse; Rita Crespo, Rose Mannarino, and Nikkie To.

Regrets: Professors Cockett, Kinder, Rensink-Hoff, and Renwick.

On Leave: Professors Ford, Hladki, Schutz

1) Announcements and Business Arising

Prof. McQueen called for a motion to adopt the minutes from the previous SOTA meeting. Prof. Sheng made the motion and Prof. Major-Girardin seconded. All voted in favor and the motion carried.

Prof. McQueen discussed internal deadlines for Leave Applications, Leave Reports and ARB applications. Leave Applications and Reports are due to the dean's office on 31 October 2015, ARB applications are due to ROADS on 31 October 2015. Prof. McQueen set the internal SOTA deadline as October 26 at 12 pm.

Faculty can also apply for a Research Time Stipend grant. Deadline to submit materials to the Dean's office 2 November 2015.

Prof McQueen announced a new CFI fund for research infrastructure, in the amount of 1.5 million, and encouraged all interested to contact Prof. Swett, associate dean research and graduate studies. Prof. Woolhouse inquired how much was allotted to Humanities. Prof. McQueen replied that the fund is campus wide and there are not allotments by faculty.

2) Curriculum

2a) ART

Prof. Palmer presented curriculum changes for the ART program.

- The 4 cross listed courses that ART had with MultiMedia have now been split, each department kept 2.
- Prof. Palmer proposed that Prof. Mhyr will be teaching 3 new courses, housed in ART and Prof. McQueen stated that has been a move from to build bridges between Art and Multimedia. This proposal could be long or short term as these courses are on a Dean's letter.
- Prof. Sokalski recommended adding a statement saying that courses are offered on rotation and also suggested adding reserve categories to course components.
- Prof. Mitchell asked where the link between Art and Multimedia came from and Prof. Major-Girardin says it came as a surprise and that the Art department is very happy with the arrangement and that it is logical for students to have this experience. Prof. McQueen added that with the new BFA MM students did not have access to art studios and vice-versa so this is to build connections.
- New courses to be added, as advanced study courses with the same code but level 4: ART 4CC3, ART 4CI3 and ART 4CL3.
- Prof. McKay explained the ART 2AT3 course and Prof. Sheng sought to ensure the course cross-listed listed with Art History.

Prof. Woolhouse asked what is the impact will be of losing cross listed courses and Prof. McQueen replied that these courses will still exist, our students will still be able to take these courses but it is just listed differently on the undergraduate calendar. However, she also clarified that the proposal will mean that, on the student transcript, each course will appear with the leader description even though they will still count as 3 credits towards the program. There will not be any budgetary implications at the department level as the calculation is based on units taught. The only benefit with this new system might be increased flexibility in listing courses that departments were having difficulty getting approved before. If departments encounter problems with the new arrangement, seats can be allocated in each course. Prof. Major-Girardin and Prof. McQueen stated that this change would not good for graduates as their transcripts would not list their work in specific disciplinary areas and this could adversely affect their applications to graduate school and employment opportunities.

2a) ART HISTORY

Prof. Sheng presented curriculum changes for the ART HISTORY program:

- Prof. Sheng explained proposals for new courses: 2J03, 2R03, 2S03, 2T03, and 2Y03.
- AH 2R03 and AH 2S03 are to be taught by Prof. Sheng and she suggested that 2T03 be taught by Prof. Devin Therien and AH 2J03 and AH 2Y03 be taught by Prof. Sabine Noack-Haley.
- Prof. Major-Girardin expressed concern that printmaking students would be unable to take both the AH printmaking and the ART printmaking course. In order to avoid conflicts, scheduling must assure that the courses are on the no-conflict list.
- As per deleted courses, AH 3DF3 will have to be removed as it hasn't been offered for over 2 years.

2c) MUSIC

Prof. Mitchell presented curriculum changes for the MUSIC program:

- Prof. Mitchell proposed an extra year of music lessons as a requirement for students in the Honours program. Prof. Sokalski asked if this would impact room bookings, instruments and other resources and Prof. Mitchell stated that it will only be an extra 15 students which is manageable. He added the number of non-music students could also be limited if there are not sufficient resources.
- Prof. McQueen wanted to ensure the associate dean is aware of students being financially covered for the 4 years of lessons and asked the MUSIC program to be transparent in how it outlines this proposal on the curriculum submission.
- Proposal of new course: Music 4EE9. This is a diploma course and the Diploma is processed by CCE. Prof. Mitchell reassured that the University agreed to pay for the 4 years of lessons but not for non-music students.
- MUSIC 4Q03 open only to piano students. It's in danger so we will offer it again this year. Hopefully there will be lots of students interested in piano pedagogy. Might also be offered in spring and summer term and there might be community involvement as well.

2c) THEATRE & FILM

Prof. Sokalski presented curriculum changes for the THEATRE & FILM program:

- Prof. Sokalski presented a "Course List 3": Addition of Course List 3 to offset cross-listed courses lost this year. This new list is added to the Honours, Combined Honours, B.A. and Minor. This new list would hereby continue to recognize subject courses offered by other departments as related and relevant to students' course of study. For these reasons and in this manner, these courses would continue to count towards student degree programs.

- Proposal of a new course: THTRFLM 2ZZ3, where 60% of categories for TF students and 40% for OTH. This course will have a community engagement aspect and Prof. McQueen advised all programs to be thinking of initiatives like this.

Prof. McQueen called for a motion to accept the curriculum changes. Prof. Major-Girardin moved on the motion. Prof. Palmer seconded. All voted in favor and the motion carried.

3) Adjunct Assistant Professors

The following were proposed by Prof. McQueen:

Melissa Bennett
Tobi Bruce
Devin therein

All candidates have strong connections to the Art Gallery of Hamilton. The Director of the AGH is interested in having these curators assume a teaching role. Prof. McQueen noted that a proposal to put forward the new conductor of The Hamilton Philharmonic may come at a latter date and that such proposals are to strengthen our connections with the community.

Prof. McQueen noted there is also a plan for the AGH to build a new learning centre in which courses and lectures would also be taught. There is not yet any specific timeline for construction on that proposed addition to the AGH.

Prof. McQueen called for a motion to approve the appointment of the proposed 3 candidates. Prof. McKay moved on the motion. Prof. Sokalski seconded. All voted in favor and the motion carried.

4) Studio fees

Following an inquiry from Theatre & Film Studies, Prof. Major-Girardin explained how studio fees function in Art, with the example of the current academic session. In the first year students pay \$250; they pay \$350 in their second year. During their 4th year, fees are lower because students are more independent.

This fee is used for supplies. Prof. Major-Girardin said the ART program also notes these studio fees clearly on course outlines. Studio fees at McMaster are very reasonable. Faculty make note on their course outlines and in program notes that tuition is different from studio fees. This fee is also used for trips, for example, canoeing.

Prof. Sokalski pointed out that his T&FS trips are not necessarily on campus, however they might extend only to Hamilton. Discussion ensued about liability forms.

5) Banner

Nikkie To presented 5 drafts of the SOTA banner.

The preferred banner was the colourful draft proposed by Prof. Renwick.

A few changes were suggested to font, colours, SOTA logo and McMaster logo.

Nikkie confirmed she would send new drafts to faculty by Friday, Oct. 2.

Meeting adjourned at 3:44pm.